

Centuria Study Association

Privacy Statement

Centuria Study Association collects and processes personal data. We want to ensure a high level of transparency and that you are aware of the information that we collect and maintain. In this statement we outline what information we use, how we use it, and for what purpose it is used. If there are any uncertainties or questions that need answering, please contact us by via our email: centuria-sa@hhs.nl

1. What is meant by “personal data”?

The personal information that you provide to us, such as your name, address, email, phone number, and age. Photos, video and audio material is also considered as personal information. The data is handled with care as that is crucial with this type of information.

2. From whom do we receive this information?

Centuria Study Association receives this information from our direct members and any other people that are in direct relation to us or to our events.

3. What sort of personal information do we collect?

The information collected and upkept by Centuria Study Association is directly provided to us by the people that are directly involved with our work and activities. Information such as:

- First and last name
- Phone number
- Email
- Year of study
- Address
- Banking information
- Nationality

Registration for events

When registering for events that Centuria Study Association will be hosting or participating in, we ask for some information such as your full name, email, student number, year of study, occupation (if applicable), and depending on the events other information might be required due to the nature of the event. This information is gathered so we have an overview of the number of people that are participating in our events, allows us to see where the participants are from and to inform the participants with more detailed information about the event.

Photos, audio files and videos (from our events)

There are many reasons for collecting this information. Some of these reasons included direct contact if necessary; informing of events that Centuria is participating in; invitations to exclusive events; other informational purposes.

4. Who has access to your data?

Your information is not sold and not passed to other parties, unless law requires it or one of these parties is an institution or company we are working with and they require information about specific participants.

The following groups of people within Centuria Study Association have access to your information:

The current board: the current board of Centuria Study Association has access to all personal data that is entered. The board uses this data to overview membership administration, approaching people for jobs in committees, sending emails, registration for activities, and membership verification. All the information is kept under strict passwords, so only authorized people can access this, and all physical documents are kept by the Vice-President.

Committee members: For some events that are organized by our committees some information is passed down to them from the board members. This information might include full names, numbers of participants, membership status and others that the participants enter themselves. Information is collected only by the board and then passed down to a committee if necessary.

5. Our social media

Centuria Study Association is active on Instagram, Facebook and our website centuria-sa.org. Here you can find pictures and information that we share from our events. As mentioned before, if a participant does not want their photos published, they have to notify the board beforehand.

6. How long is personal data stored?

Centuria Study Association stores personal information regarding your membership and your position in a committee (if a committee member) is maintained for one study year. Other information such as registration for our activities is not kept longer than necessary and is deleted after it has served its purpose for that specific event.

7. Reporting data leaks

Centuria Study Association is legally required to report any data leaks to the Dutch Data Protection authority as soon as possible after the data leak has happened. If the data is leaked by other parties that we cooperate with and can have adverse consequences, then the breach must also be reported.

8. How is your personal data protected?

Your personal data is taken very seriously and handled with care. Centuria Study Association takes the appropriate measures, so your information is not misused, lost or put under unwanted modification or disclosure. If you have the impression that your personal information is mistreated or any indications of abuse, contact us immediately: centuria-sa@hhs.nl